



UNIVERSITY
of Prince Edward
ISLAND

March-12-20

ABC Corporation
123 Maple Avenue,
Charlottetown, Prince Edward Island
C1C 1N9

RE: Letter of reference for Andrew Student

Dear Ms. Personlookingtohire;

I am writing to recommend Andrew Student for your summer internship position in engineering and science. Andrew has been a student in several of my classes at UPEI, particularly 2nd year Dynamics and 3rd year Thermofluids. In both of these courses, his performance and personality stood out from the class.

From observing Andrew's work, both in the highly engineering-science-based courses, as well as in his interaction with classmates during design activities, I am confident he would excel in your work environment. Andrew is technically capable, as proven by his excellent GPA, and he is a genuinely interested and attentive student. He understands the value of good communication. When his design team was booked to visit their client on a weekday, it was Andrew who came around weeks in advance to let his professors know he'd be away, and make sure he would catch up with any work missed. I have always found him to be on top of his workload. I'm sure you will find him to be efficient and excellent in anything he undertakes for your business.

Andrew has proven himself to be an excellent student in our design-focused program. All in all, he has the mix of skills and personality that will fit well in your consulting firm. I am sure that he will excel at ABC Corporation. Please feel free to contact me if you have any questions.

Regards,

A handwritten signature in black ink, appearing to read 'Andrew Trivett'.

Dr. Andrew Trivett P.Eng
Associate Professor
Faculty of Sustainable Design Engineering
University of Prince Edward Island

Adjunct Professor, University of Waterloo, Dept. of Mechanical and Mechatronics